

Daily Lesson Plan

Free editable template. Fill in the shaded labels; delete any row you do not need.

Date		Teacher	
Subject / Class		Room	
Grade / Year level		Duration	

1. Lesson overview

Lesson title	
Primary topic	
Prior knowledge needed	
Curriculum link (standard / outcome code)	

2. Objective and success criteria

Learning objective (one measurable verb)	
Success criterion 1	
Success criterion 2	
Success criterion 3	

3. Assessment (decide this before planning activities)

Evidence of mastery	
Mastery threshold (e.g. 80%)	

4. Materials and resources

[]	[]
[]	[]
[]	[]

5. Timed procedure

Stage	Min	Teacher actions	Student actions
Hook / starter			
Direct instruction (I do)			
Guided practice (We do)			

Independent practice (You do)			
Closure / exit ticket			

Total minutes: _____ (leave about 5 minutes of buffer for transitions)

6. Differentiation and accommodations

Support / scaffolds	
Extension / challenge	
Language support (ELL / EAL)	
Individual plans or adjustments to note	

7. Post-lesson reflection

What worked well?	What needs adjusting next time?
Misconceptions to re-teach	Students to follow up with